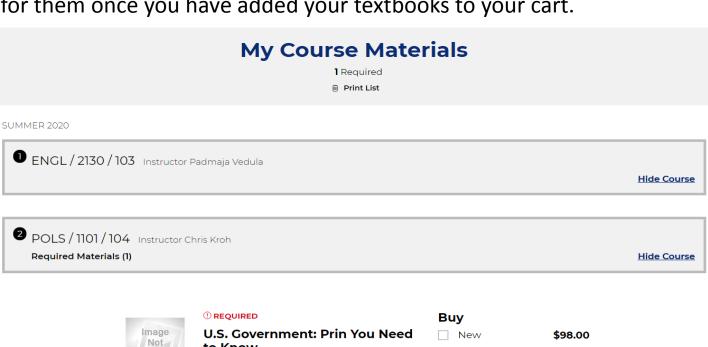
## Financial Aid/ Scholarship, Etc Online Order Instructions

**Step 1** – Visit <a href="https://list.follettdiscover.com/gwinnetttech#!">https://list.follettdiscover.com/gwinnetttech#!</a> and enter your student ID number. This will populate a list of required, recommended, and suggested items for the courses you are enrolled in for the current semester.



**Step 2** – Click on the purchase button on the upper right. This will take you to gwinnettshop.com with your list of materials and your purchasing options. Choose what you want to add to your cart. If you have additional funds and need other supplies you can search the site for them once you have added your textbooks to your cart.



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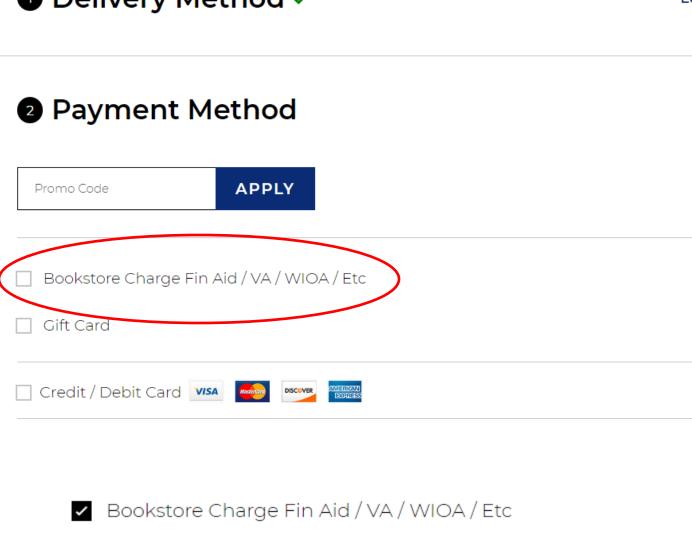
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**Step 3** – Once you have everything in your bag proceed to checkout. Enter your shipping information or choose store pick up. Choose "Bookstore Charge Fin Aid/VA/WIOA/ETC" to use any type of bookstore financial aid or scholarship funds. Enter your student ID number in the "Account Number" field and click "Find Accounts".



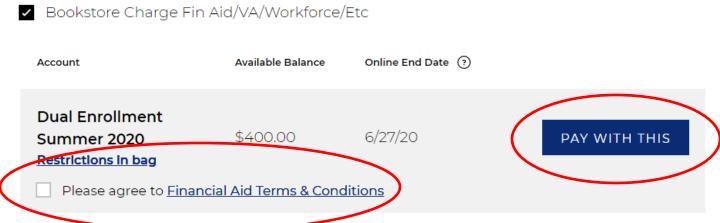
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FIND ACCOUNTS

Account Number

**Step 4** – After you enter your ID you will be shown any accounts you currently have open. Choose the account you wish to pay with. Read the Terms & Conditions of your account and click the button to agree. Once you agree to the terms click "Pay With This" and your financial aid funds will be applied to your total.



If you have any items not allowed by your fund in your cart you will see a "restrictions in bag" under your account name. Click on that link to see what item in your bag is not allowed by your account.

## **Restrictions for Financial Aid**

Some items in your bag cannot be purchased with this account. The following may be purchased with another form of payment.

Notebook 1 Subject 10.5" x 8" 70 Sheet Nile Green

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