Policy Source: Gwinnett Tech	Owner: Vice President of Academic Affairs	Effective: 1/1/02
Division: Academic Affairs	Reviewed: 6/2005, 2/2010, 9/2015, 4/2019, 12/2020 Revised: 4/2019	

5.1.22 GT   Audit

Policy

Students who wish to audit a course must obtain approval from the appropriate division dean or program director prior to registration and payment of course fees. Students who wish to change from credit to audit status may do so during the first seven calendar days of the term with approval from the division dean. A student must be admitted to the College to a major which allows the course to be audited and meet any prerequisite or co-requisite requirements to audit a course. A specific course may be audited more than once. An audit does not count as an attempt with regards to the three time rule outlined in the college catalog under "Grades." At the discretion of the instructor, auditing students may be required to meet any or all of the course requirements such as attendance, examinations, etc. Auditing students will receive a grade of AU (non-credit) upon completion of the course.

Audit – Procedure

Students who wish to audit a course must obtain approval from the appropriate division dean or program director prior to registration and payment of course fees. Students who wish to change from credit to audit status may do so during the first 7 calendar days of the semester with approval from the division dean.