



LAWRENCEVILLE | ALPHARETTA-NORTH FULTON

Diagnostic Medical Sonography Degree Application Instructions

Fall 2023 Application and Prerequisite Deadline: June 8, 2023

Student must be currently enrolled at or accepted to Gwinnett Technical College to pursue admission to the Associate Degree Diagnostic Medical Sonography program.

Step 1: Complete the attached **Diagnostic Medical Sonography Degree** application form. Read the instructions and application requirements very carefully. This is a writable form and does not need to be printed out. Please save to your computer, fill out the form, and save it back to your computer once you have completed the application. Before you email your application, please check all your attached documents to make sure your application is complete and make changes if necessary to your application before you submit it to healthapp@GwinnettTech.edu. If there is any missing information or documentation, we will reject your application and you will receive an email why your application was rejected. You will need to correct these items and return the application and all documentation before the June 8th deadline.

Step 2: Review your Gwinnett Technical College Transcript to confirm that all prerequisites are accurately reflected.

To review and save to your computer your Gwinnett Technical College academic transcript:

- Log on to GwinnettTech.edu/dashboard/
- Enter your GTC email on the login page
- User Name: FLLLLLXXXX (F=first initial lowercase L=first 6 of last name lowercase XXXX= last four digits of student 900 number)
- Password: Enter default (gtcmmddy) or your customized password).
- Click on "Banner Student"
- Click on "Student Services & Financial Aid"
- Click on "Student Records"
- Click on "Academic Transcript"
- Click on "Submit"

When you pull up your transcript in BANNER WEB right click on the page and select print and in the destination, field select SAVE AS PDF and save to your computer to attach to your email with your application.

***NOTE FOR APPLICANTS EXPECTING TRANSFER CREDIT:** Applicants will need to be accepted into Gwinnett Technical College at least **4 weeks prior to the application deadline** to ensure that transfer credits have enough time to be evaluated and transferred in. The official evaluation process does not begin until a student is accepted and can take between 4-6 weeks. Once the official evaluation is complete, the credits that have been accepted will be transferred in and will show on your Gwinnett Technical College Transcript. If any pre-requisites have been taken at other institutions and are not reflected on your Gwinnett Technical College transcript 4-6 weeks after acceptance, **or** if you are accepted less than 4 weeks prior to the application deadline, please e-mail the Healthcare Team at HealthTeam@GwinnettTech.edu.

Step 3: Take the TEAS Exam:

- **The ATI TEAS Exam** is offered **by appointment at the Gwinnett Technical College** Assessment Center and is given **on campus and remotely**.
- **The ATI TEAS exam must be taken between June 9, 2022 and the application deadline of June 8, 2023.** A copy of the score report must be submitted with your application packet.
- **The cost** of the ATI TEAS exam is \$107, which is paid online directly to ATI TEAS at the time your appointment is made. **NO REFUND is available.**
- **The minimum score to apply is 80%.**
- **To register for the ATI TEAS Exam, go to atitesting.com.** Please create an account and select **Gwinnett Technical College AH** (Allied Health) as your institution.
- Applicants may take the ATI TEAS Exam a **maximum of 2 times per application cycle at Gwinnett Technical College. *With no wait period between exams.***
- **Students may also test at other institutions and have an official score report sent electronically from ATI to Gwinnett Technical College. *Note: We accept both the ATI TEAS for "Allied Health" and ATI TEAS for "Nursing Students" results. All scores must have been sent officially from ATI to Gwinnett Tech and received by our Assessment Center in order for student's to apply. A copy of the official score report must be submitted as part of the application packet. Students may obtain this score report from the GTC Assessment Center.***
- **The highest ATI TEAS Exam score earned within the application cycle will be accepted.**
- **To request an ATI TEAS transcript, visit atitesting.com and:**
 - Click on Student Home page; select My Results tab; select Share Results link; select **Gwinnett Technical College AH** as your institution; click continue to open the Shopping Cart, and then click Check Out to open the secure checkout page. ATI TEAS Exam transcripts are \$27.00 and is paid directly to ATI TEAS.

Step 4: Complete the Diagnostic Medical Sonography Degree Application Form with all required information.

Be sure to attach a copy of your current:

- Gwinnett Technical College unofficial transcript downloaded from GwinnettTech.edu/dashboard/
- Driver's license
- Permanent Resident Card - only if you are not a U.S. citizen.
- ATI TEAS Exam score report (example below)

**Individual Performance Profile
ATI TEAS**



Individual Name:	JOHN D STUDENT	Test Date	9/5/2016
Institution:	Your Institution	Attempt	1 of 1
Program Type:	ADN	Days Since Last Attempt:	0

Scores

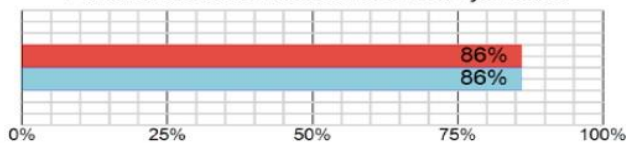
Total Score:

79.3%

Academic Preparedness Level: **Advanced**

National Mean: 65.6% All ADN Programs Mean: 66.1%

Percent of students who scored at or below your score



Reading Score:

87.2%

Math Score:

90.6%

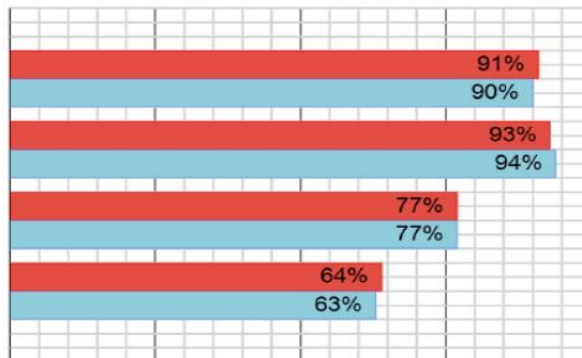
Science Score:

68.1%

English and Language Usage Score:

70.8%

Percent of students who scored at or below your score



Step 5: Submit your completed application packet to the email address healthapp@GwinnettTech.edu or if you would like to submit your application in person you may do so by scheduling a QLess appointment with a Healthcare Enrollment Advisor on the Lawrenceville or Alpharetta-North Fulton campus no later than the application deadline of June 8th. Your packet will be reviewed by an advisor for accuracy and completion before being submitted for processing. Incomplete application packets will not be accepted. **If your prerequisite GPA is below 3.2 or your ATI TEAS Exam score is below 80%, you are not eligible to apply to the Diagnostic Medical Sonography program.**

If we find any errors with your application or incomplete applications, you will be emailed that your application has been rejected and you will need to reapply to correct any errors found.

You will be notified by your student email account with an invitation to attend the mandatory meeting if you are one of the top competitive applicants for the program. Please start checking your student email account the day after your application deadline. Check your student email account everyday, it could take several weeks to receive this email.

The Gwinnett Technical College Diagnostic Medical Sonography Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP).

CAAHEP
1361 Park Street
Clearwater, Florida 33756
(727) 210-2354
www.caahep.org

Gwinnett Technical College does not discriminate on the basis of race, color, national origin, sex, age, or disability. Lisa Richardson, Title IX, and Section 504 Coordinator, 5150 Sugarloaf Parkway, Building 100, Room 407, Lawrenceville, GA 30043, 678-226-6691, LRichardson@GwinnettTech.edu.

**Gwinnett Technical College
Diagnostic Medical Sonography Degree Competitive Selection Application**

**Fall Semester 2023 Cohort
Application and Prerequisite Deadline: June 8, 2023**

Please complete the Competitive Selection Application and attach all required documents. Neither the Competitive Selection Application nor supporting documentation will be accepted after the application deadline. Documents must be submitted as a complete packet and may not be submitted individually.

Applicant Information			
Student ID #:	_____ - _____ - _____	Date Submitted:	____/____/____
Full Name:			
	<i>Last</i>	<i>First</i>	<i>M.I.</i>
Address:			
	<i>Street Address</i>		<i>Apartment/Unit #</i>
	<i>City</i>	<i>State</i>	<i>ZIP Code</i>
Home Phone:	(_____) _____ - _____	Cell Phone:	(_____) _____ - _____
E-mail Address:			

Please click the circle to reflect your answer for the following Information.	YES	NO	N/A
1. Have you submitted official transcripts to Admissions for <i>all</i> colleges previously attended and Official Score Reports from College Board for any AP credit obtained?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Have you attached a copy of your driver's license? Cannot be expired.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Have you attached a copy of your Permanent Resident Card – only needed if you are not a U.S. citizen. Cannot be expired.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Have you attended one Mandatory Information Session for the DMS Program between the dates of June 9, 2022 – June 8, 2023? Must attend before applying to the DMS program.	<input type="radio"/>	<input type="radio"/>	
5. Have you attached your ATI TEAS Exam Score Report?	<input type="radio"/>	<input type="radio"/>	
6. You must have completed the ATI TEAS exam with a minimum score of 80% between June 9, 2022 and June 8, 2023. Please attach official score report.	HIGHEST OVERALL SCORE: _____		TEST DATE ____/____/____

Gwinnett Technical College

Diagnostic Medical Sonography Degree Competitive Selection Application

The Diagnostic Medical Sonography program requires the following courses to be completed by the application prerequisite deadline. Each course must be completed with a minimum grade of “C.” In addition to earning a minimum grade of “C” in each course, **an overall GPA of 3.2 must be earned in the required prerequisite courses.** A student may retake a course, however only the most recent attempt will be considered for the prerequisite GPA calculation used for this **initial screening process.** The final selection process will include additional criteria such as, prerequisite GPA, ATI TEAS Exam results, and attending a Mandatory Information Session, etc.

Please identify where and when each course was completed, and the letter grade attained. If you repeated a required course, please list information related to the **most recent attempt.** Gwinnett Technical College must have an official transcript on file for each college previously attended. Please view your Gwinnett Technical academic transcript through Self-Service BANNER Web to find the dates and grades for specific courses completed with Gwinnett Technical College.

Required Course	College Where Completed	Term Completed	Letter Grade Earned	Grade Points (Enter appropriate points from key to the right.)	Column A	Column B	Letter Grade Point Key
					Number of Credit Hours (Add hours from each class and enter total on line below)	Enter Product of last 2 columns (Multiply Grade points by number of credit hours)	
BIOL 2113*					3		A = 4
BIOL 2113L*					1		B = 3
BIOL 2114*					3		C = 2
BIOL 2114L*					1		
PHYS 1110**					3		
PHYS 1110L**					1		
ENGL 1101					3		
MATH 1111					3		
PSYC 1101					3		
				Total:	21		
Enter total from Column B		÷	Enter total from Column A 21		=	Cumulative GPA	

*Course must have been completed within five years of the competitive program application prerequisite deadline.

**Course must have been completed within 10 years of the program application prerequisite deadline.

Please initial next to each statement, signifying that you have read and understand the information; then sign and date below.

___ I understand this application, along with all course information and supporting documents, must be received by the June 8th deadline. I also understand **that attending a Mandatory Information Session is required to apply to the DMS program by the deadline.** Incomplete packets will not be considered.

___ I have attached an unofficial copy of my Gwinnett Technical College transcript downloaded from GwinnettTech.edu/dashboard/ and, if applicable, all my transfer credits are accurately reflected therein.

___ I understand **FYES 1000** (unless exempt) must be completed with a “C” or higher to meet graduation requirements. Students are strongly encouraged to complete **FYES 1000**, and a **Humanities Elective**, prior to the program start to meet graduation requirements.

___ I understand that all prerequisites marked with an asterisk (*) above must have been completed within 5 year of the application deadline and all courses marked with two asterisks (**) must have been completed within 10 years of the application deadline. BIOL classes completed prior to Summer Semester of 2018 will be considered expired and PHYS 1110 classes completed prior to Summer Semester of 2013 will be considered expired. Expired classes must be retaken or an exemption exam passed within the current application cycle in order to apply. Information on exemption exams can be found at gwinnettech.edu/programs/assessment-testing-center/exempt-out-of-coursework/

___ I understand that completion of prerequisite courses and meeting other minimum requirements does not guarantee selection to the Diagnostic Medical Sonography program, as there are a limited number of seats available in the occupational and clinical courses. Candidate selection is based on a competitive selection process, which includes **prerequisite GPA of 3.2** or higher and **ATI TEAS Exam Score of 80%** or higher, **attending a mandatory monthly information session**, and a **mandatory orientation if you are a top candidate**, etc.

___ Please be aware that our partner clinical sites are requiring students to complete their COVID-19 vaccine series. Each clinical site reserves the right to deny a student entry based on their own policies and procedures. If a student does not have all required immunizations and tests, the student may have limited access to clinical sites, which may delay or prevent program completion. As a result, successful completion of the program may not be possible.

___ I understand this application, along with all course information and supporting documents (**driver’s license, Permanent Resident card if not a US Citizen, and ATI TEAS Exam score report**), must be emailed to healthapp@GwinnettTech.edu. Or if you would like to submit your application in person, you may do so by scheduling a QLess appointment with an Enrollment Advisor on the Lawrenceville or Alpharetta-North Fulton campus by the application deadline of **June 8, 2023**. I **also understand incomplete packets will not be considered for the Diagnostic Medical Sonography program.**

Student Signature _____ **Date** _____

For staff use only

	Student has an active admissions file.		Student is in good standing.
	FYES 1000 completed with a “C” or higher or exempted.		Student has a 3.2 GPA or higher in most recent attempt of required prerequisite courses.
	Checked for current TEAS scores in SOATEST; score meets 80% minimum, and a copy is attached.		All previous transcripts received and prerequisites are transferred in accurately in SHATERM
	All BIOL classes were taken Summer 2018 or later.		PHYS 1110/L were taken Summer 2013 or later.
	Driver’s license is attached and not expired.		Permanent Resident card is attached and not expired.