

**Memorandum of Agreement  
TCSG Affiliate Institutions  
Cooperative Academic Arrangement**

**Purpose**

Institutions of the Technical College of System of Georgia (TCSG) agree to enter this Memorandum of Agreement (MOA) for a Cooperative Academic Arrangement (CAA) to provide an opportunity to deliver in- demand online courses and programs to students across the state using a collaborative shared resources model. The TCSG institutions that elect to accept this agreement shall be referred to herein as "affiliate institutions." All affiliate institutions are accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC); each has been approved for delivery of distance education programs/courses and will adhere to the SACSCOC Principle of Integrity.

Affiliate Institutions will regularly evaluate this cooperative academic arrangement and maintain records of such. The arrangement may be brought under review for revision upon request by one or more of the affiliate institutions. The institution may terminate participation in this arrangement under terms provided below.

**Responsibilities of the Home Institution**

- I. **Review and approval of the course content.** The curriculum is developed by faculty subject matter experts. Each affiliate institution will conduct review and approval of courses by its faculty through the regular institutional processes.
- II. **Review and approval of faculty qualifications.** It is the responsibility of the affiliate institution to ensure that faculty teaching in the cooperative academic arrangement meet the faculty credentialing standards set forth by the institution and by SACSCOC.
- III. **Regularly scheduled evaluation of the quality and integrity of the content and of student learning outcomes.** The assessment process for the courses will include assessment of student learning outcomes in courses, assessment of student learning based on key performance indicators, course evaluations completed by students, and/or evaluations of full and part-time faculty members.
- IV. **Assurance of academic quality.** All course credit will be awarded by the student's identified home institution. The institution ensures the academic quality of all academic work resulting in credit recorded on the student's academic transcript.

**Responsibilities of the Host Institution**

- I. **Course content.** Provides documentation of the course content and curriculum, including course description and objectives, student learning outcomes, course grading/evaluation and any required textbook(s), software, and/or course materials.
- II. **Faculty Qualifications.** Provides documentation of faculty qualifications, to include copies of transcript(s), certification(s) and/or other information relevant to the assigned course(s).
- III. **Quality.** Provides documentation of the evaluation of student learning outcomes, course evaluations completed by students.
- IV. **Student Records.** Maintains and provides as needed accurate student records in accordance with TCSG policy (e.g., student records retention related to graded assignments).



Victoria Seals 1-24-22  
Date  
Dr. Victoria Seals, President  
Atlanta Technical College

Jermaine Whirl 1-24-2022  
Date  
Dr. Jermaine Whirl, President  
Augusta Technical College

Ivan Allen 1-24-2022  
Date  
Dr. Ivan Allen, President  
Central Georgia Technical College

Ron Newcomb 1/24/22  
Date  
Dr. Ron Newcomb, President  
Chattahoochee Technical College

Lonnie Roberts 1-24-2022  
Date  
Mr. Lonnie Roberts, President  
Coastal Pines Technical College

Martha Ann Todd 1/24/2022  
Date  
Ms. Martha Ann Todd, President  
Columbus Technical College

Heidi K. Popham 1/24/2022  
Date  
Dr. Heidi Popham, President  
Georgia Northwestern Technical College

Tavarez Holston 1/24/2022  
Date  
Dr. Tavarez Holston, President  
Georgia Piedmont Technical College

Glen Cannon 1/27/2022  
Date  
Dr. Glen Cannon, President  
Gwinnett Technical College

Timothy McDonald 1-24-2022  
Date  
Mr. Timothy McDonald, President  
Lanier Technical College

John Wilkinson 1-24-22  
Date  
Mr. John Wilkinson, President  
North Georgia Technical College

Erica Harter 1/24/2022  
Date  
Ms. Erica Harter, President  
Oconee Fall Line Technical College

Lori Durden 1/26/2022  
Date  
Ms. Lori Durden, President  
Ogeechee Technical College

Kathy Love  
Date  
Dr. Kathy Love, President  
Savannah Technical College

John Watford 1/24/22  
Date  
Dr. John Watford, President  
South Georgia Technical College

William Calhoun 1/24/22  
Date  
Mr. Larry Calhoun, President  
Southeastern Technical College

Ryan Foley 1/24/22  
Date  
Dr. Ryan Foley, Interim President  
Southern Crescent Technical College

Jim Glass 1/24/22  
Date  
Mr. Jim Glass, President  
Southern Regional Technical College

Julie Post 1/24/22  
Date  
Dr. Julie Post, President  
West Georgia Technical College

DeAnnia Clements 1/24/2022  
Date  
Ms. DeAnnia Clements, President  
Wiregrass Georgia Technical College