



Policy Source: Gwinnett Tech	Owner: Vice President of Academic Affairs	Effective: 1/01/02
Division: Academic Affairs	Last Reviewed: 5/2024 Revised: 6/2024	

5.1.12 GT No Shows

Students who do not participate or attend during the first week of classes will be designated as “No Show” and will be removed from the class roster. Online students who do not participate during the first week of the semester will be dropped as a “No Show.” For on-campus or blended courses, students must attend or participate online during the first week to avoid “No Show” designation. When submitted as a “No Show,” the course will not appear on the student’s academic record and any eligible tuition and fees will be refunded. Financial aid students will be responsible for all charges related to any classes for which they are designated as “No Show.” Financial aid will not pay for “No-Show” classes. It is the student’s responsibility to confirm his/her registration status for each course during the registration and drop/add periods each semester.

The “No Show” process is the College’s administrative recordkeeping process and students should not attempt to use or rely on this process to ensure classes are removed from their schedules. The responsibility to withdrawal from registered courses that are no longer desired to be taken resides solely with the student.