



Policy Source: Gwinnett Tech	Owner: Director of Facilities	Effective: 1996
Division: Technology & Operations	Reviewed: 8/2005, 2/2010, 2/2016, 3/2019, 12/2020, 4/2024 Revised:	

7.1.5 GT Maintenance and Operation

The maintenance and operation of the physical facility is the responsibility of the vice president for technology and operations. Plant engineers are assigned the responsibility for overseeing the entire operation of the facility. In addition to being on duty during the day, they are **on call and accessible 24 hours a day**.

An operations supervisor is assigned the supervision of a custodial staff that is on duty from **6:00 a.m. until midnight**. Also, grounds staff maintains all the grounds.

Two-way radio communication system links the administrative office and the maintenance, operations, and grounds staff to ensure that adequate services are provided for the College.

The director of facilities is responsible for evaluating the building and grounds maintenance processes and for evaluating staff performance.