Gwinnett Technical College Dual Enrollment Checklist
www.GwinnettTech.edu/DualEnrollment

WHAT ARE MY NEXT STEPS ?

Submit Online Admissions Application

- [ ] **One-time** admissions application per student
- [ ] www.GwinnettTech.edu/Enrollment/Apply
- [ ] If taking only Core General Education courses, select "Certificate"➡"Early College Essentials"
  - *Degree level scores needed

Document Submission Deadline

Term	Fall 2024	Spring 2025	Summer 2025
Early Deadline	June 21	November 8	April 1
Late Deadline	July 22	December 5	April 29
Classes Begin	August 19	January 13	May 27

Submit the Dual Enrollment Tuition Acknowledgement (DETA) form

- [ ] Submitted DETA Form— *emailed to DEAdmissionsDocs@GwinnettTech.edu or submitted to the Office of Student Recruitment*
- [ ] Form found at www.GwinnettTech.edu/Enrollment/Apply (Step 2)

Complete the GaFutures Dual Enrollment funding application

- [ ] www.GaFutures.org
- [ ] Completed each academic year beginning with Summer term
- [ ] Completed by the student and parent

Submit Official Placement Test Scores or Take ACCUPLACER
See reverse side for more details

- [ ] **Qualifying high school GPA:** Official transcript must be received and reviewed by GTC
  Diploma/Certificate programs: 2.0 cumulative GPA *(Early College Essentials requires degree level scores)*
  Degree programs: 2.6 cumulative GPA
  - *Transcripts must include student's name, current grade level and cumulative GPA
  - *Transcripts sent electronically must be sent to GTC Dual Enrollment Admissions through *Gafutures.org*
  - *Transcripts sent from the high school counselor must be emailed directly to *DEAdmissionsDocs@GwinnettTech.edu*
  - *Transcripts delivered by hand must be in the sealed original envelope provided by the high school
- [ ] **PSAT scores:** Unaltered PSAT score report (NOT the PSAT 8/9) , sent as a PDF showing student's name, month/year of PSAT and the score for each section
- [ ] **SAT scores:** Official scores sent to GTC from CollegeBoard.org *(GTC school code is 5168)*
- [ ] **ACT scores:** Official scores sent to GTC from ACT.org *(GTC school code is 0847)*
- [ ] **Accuplacer:** Offered at Gwinnett Tech. Must pre-register for a date/time at www.RegisterBlast.com/GTC

If you want to use AP Scores:

- [ ] Official AP scores sent to GTC from CollegeBoard.org *(GTC school code is 5168)*
  - *Credit will be awarded after GTC receives and reviews the score report
  - *AP score of 3 or higher is required for credit

More Info ➡

Alpharetta-North Fulton Campus
2875 Old Milton Parkway
Alpharetta, GA 30009-2230

Lawrenceville Campus
5150 Sugarloaf Parkway
Lawrenceville, GA 30043-5702

GWINNETT TECHNICAL COLLEGE

WHAT ARE MY NEXT STEPS ?

Placement Test Score Requirements

	PSAT and SAT (2 digit or 3 digit)		ACT		Accuplacer	
	Certificate, Diploma	Degree	Certificate, Diploma	Degree	Certificate, Diploma	Degree
Reading	16 or 320	17 or 340	14	16	224	236
Writing/ English	15 or 300	17 or 340	13	14	236	249
Math	18 or 360	21 or 420	14	17	229	229
Quantitative Reasoning	N/A	N/A	N/A	N/A	N/A	245

Check Your Status

GwinnettTech.edu/enrollment/apply/
Log into your application portal
View your checklist

Green ✔ = Processed   Red X = Not Processed

Please allow up to 10 business days for admissions to review and process items

Questions?

Visit the Office of Student Recruitment Office at the Lawrenceville Campus
Mon-Thurs 8am—4:45pm; Friday 8am—3:45pm
DualEnrollment@GwinnettTech.edu

Commonly Used QR Codes

DualEnrollment.edu   DETA form   GaFutures.org   Academic Calendar

After Acceptance

☐ **Register for your college courses through your student dashboard account**

www.GwinnettTech.edu/Dashboard

☐ **Meet with your enrollment advisor if you have questions about completing your major:**

BusinessTeam@GwinnettTech.edu   CISTeam@GwinnettTech.edu
ECMDTeam@GwinnettTech.edu   HealthTeam@GwinnettTech.edu
PPS-Team@GwinnettTech.edu