



Policy Source: Gwinnett Tech	Owner: Facilities Director	Effective: 2018
Division: Technology & Operations	Reviewed: 5/2018, 3/2019 Revised:	

3.3.7 GT Tobacco-Free Campus

Policy

Gwinnett Technical College is committed to the well-being of our students, faculty, staff and visitors. To provide a safe, healthy environment in which our community can flourish, Gwinnett Technical College will be a completely tobacco-free campus. The intent of this policy is to create an environment that is conducive to quitting tobacco, promoting the prevention of tobacco use and preventing the risks associated with exposure to secondhand smoke. Enforcement for the policy is the responsibility of each member of the College community. Faculty, staff and students are expected to enforce the policy for their facilities and/or sponsored activities.

Covered Individuals

The provisions of this policy apply 24 hours a day, seven days a week to all students, faculty, staff, visitors, volunteers, contractors and vendors unless otherwise noted.

Definitions

1. "Tobacco and smoking products" include all tobacco-derived or containing products, including but not limited to cigarettes (i.e. clove, bidis, kreteks), electronic cigarettes, cigars and cigarillos, pipes, water pipes, smokeless tobacco products or substitutions (spit and spitless, chew, pouches, snuff) or any other device intended to simulate smoked tobacco. This does not apply to nicotine replacement therapy, which is designed to assist tobacco users to quit tobacco.
2. "College property" includes all buildings, facilities, grounds and spaces leased, owned or controlled by Gwinnett Technical College, whether or not signs are posted. This includes, but is not limited to, buildings on college-owned land, offices, classrooms, laboratories, elevators, stairwells, walkways, balconies, decks, restrooms, sidewalks, parking structure/areas/lots, meeting rooms, hallways, outdoor passageways and entrances, lobbies, and common areas.

Use of Tobacco Products

1. The use of tobacco products is prohibited on college property. No ashtrays, receptacles or smoking shelters will be permitted.
2. The use of tobacco products is prohibited in college-owned, operated or leased vehicles.

Support of Tobacco Products

1. All tobacco industry promotions and marketing activities are prohibited on college property. 2.
2. The sale of tobacco products and tobacco-related merchandise (including logo items) is prohibited on all college property and at college-sponsored events, regardless of the operating vendor. 3.
3. The distribution or sampling of tobacco and associated products is prohibited on all college property and at college-sponsored events, regardless of the venue.

Enforcement of policy

1. Enforcement for the policy is the responsibility of each member of the college community. Faculty, staff, students and volunteers are expected to enforce the policy for their facilities and/or sponsored activities. Each individual should in a consistent and civil way bring any infractions of this policy to the attention of the person or persons observed violating the policy. Faculty, staff and students are also expected to assume leadership roles by adhering to the policy provisions and by reminding others who aren't in compliance of the policy provisions.
2. In the event a community member does not respond to a reminder, GTC faculty, staff, students and volunteers will assist in the enforcement of this policy by reporting repeated violations to the appropriate body, as described in the provisions below.
 - a. Students - Complaints regarding students will be directed to and handled by the Office of Student Conduct in accordance with the Student Code of Conduct
 - b. Faculty - Complaints regarding faculty will be directed to the appropriate unit head.
 - c. Staff - Complaints regarding staff will be directed to and handled by the immediate supervisor or director, in accordance with Human Resources.
 - d. Volunteers, Visitors and Affiliates - Complaints about volunteers and visitors may be addressed by any college official. Repeated violations may be handled by Law Enforcement and Safety. Complaints about affiliates will be directed to and addressed by their sponsoring departments, in accordance with appropriate policies and practices.
 - e. Contractors and Vendors - Complaints regarding contractors and vendors will be addressed by the pertinent office of hire. Failure by contractors/vendors or their employees to comply with the provisions of this policy could result in the termination of the contract.