

Student ID: _____

**PROCEDURE for CHANGE OF APPLICATION
SEMESTER (FOR EXISTING APPLICATION)**

This form does not replace a readmit or change of major form.

For the Following (Check One):

- I am an applicant (I have never been admitted to GTC).**
I want to remain in the program I applied for but want to change my application term.
- I am a student (I have been admitted to GTC).**
I want to remain in my current program but change my catalog to a future term.

Procedure: This form must be completed, signed, and dated by the applicant/student.

Print Name: _____ ID/SS#: _____

Email Address: _____

Address: _____ City: _____

State: _____ Zip code: _____ County: _____

Home Phone: _____ Cell Phone: _____

Change Term:

Request Change From: _____ Semester of _____ Year

Change To: _____ Semester of _____ Year

Signature _____ Date: _____

This completed form must be submitted to DEAdmissionsDocs@GwinnettTech.edu by the admissions document submission deadline posted on the [Academic Calendar](#) available at www.GwinnettTech.edu.

Received by: _____ Date Received: _____