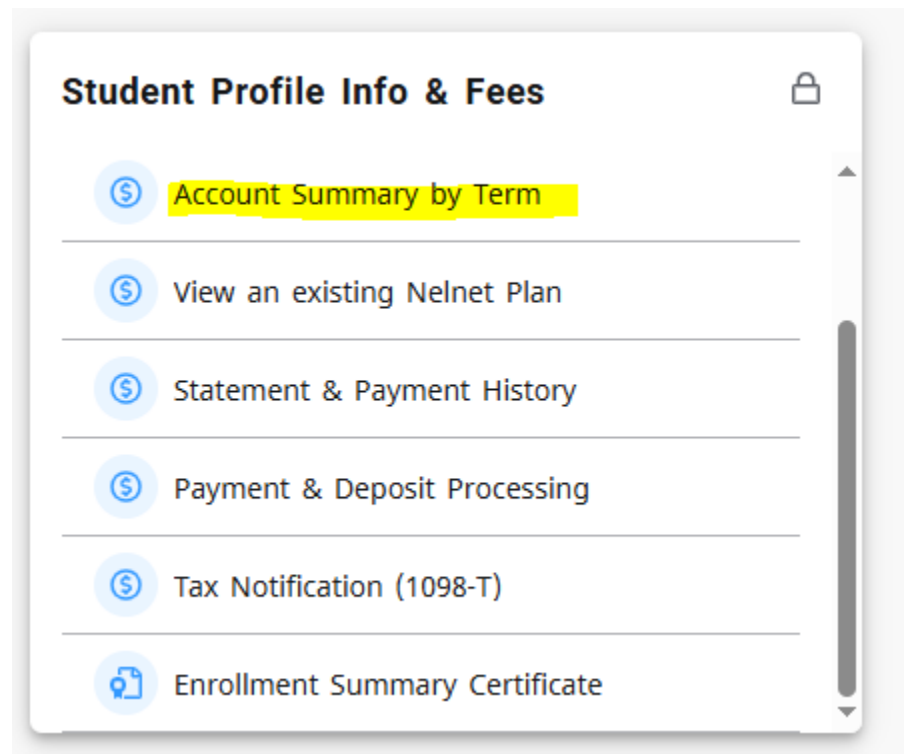# How to View Your Account Balance & Make a Payment

Review your account summary by term. Log into your Ellucian Banner. Under the Student Profile Info & Fees card, select the 'Account Summary by Term' link. The account summary by term is going to list any tuition, student fees, supply fees, payments, and financial aid that has been applied to your account.

To make an online payment, log into your Ellucian Banner. Under the Student Profile Info & Fees card, select 'Account Summary by Term' and select the appropriate term in the drop-down menu. Once you have selected the term, select the 'Pay Now' button. You will be able to enter the payment amount. You can make more than one (1) transaction if needed, as long as the balance owed is $0.00 by the payment deadline.

Student Profile Info & Fees 🔒

- $ **Account Summary by Term**
- $ View an existing Nelnet Plan
- $ Statement & Payment History
- $ Payment & Deposit Processing
- $ Tax Notification (1098-T)
- Enrollment Summary Certificate

Account Detail for Term

Select Term ...

Select Term for Payment

202612 - Fall 2025 ($321.00) ▾

Select Term

🖨 Holds **Pay Now**

RTS - Online Payments

Please enter the amount and select payment method. When complete, click Submit Payment to request authorization.

Account Balance

Current Balance	$ 321.00
Current Aid	$ 0.00
Total Due	$ 321.00

Payment Amount

Pay By Credit

Pay By Payment Plan with Nelnet

› **Pay with credit or debit card**

Card number

VISA Diners Club International MasterCard American Express JCB DISCOVER

Expiration date   mm   yy
/

CSC
What is this ?

Pay Now

Enter the amount you wish to pay during this transaction and select "Pay by Credit."

You will be directed to the credit card payment page. Enter the required information and select "Pay Now" at the bottom of the page.

After you submit a payment, make sure to print/save any confirmation page or number for your records. You can review your account summary by term to confirm your payments as well.