

**EXEMPTION TEST INFORMATION FORM
ENGL 1010 – FUNDAMENTALS OF ENGLISH**

A currently enrolled or accepted program student may receive course credit by passing the ENGL 1010 exemption examination administered by the Gwinnett Technical College Assessment Center. The policy regarding Experiential Credit and Credit by Examination is in the College catalog. **The examination must be completed prior to registration for the class for which the student is seeking credit by examination. Students may not request exemption tests for courses in which they have been enrolled nor may they take an exemption test more than once.**

The ENGL 1010 exemption examination will cover these competencies:

1. Demonstrate an understanding of grammar and mechanics: parts of speech, phrases and clauses, punctuation, and error recognition of such issues as subject-verb agreement, capitalization, case of pronoun, wrong principal part of verb, apostrophes, etc. (Test timed for one hour.)
2. Demonstrate an ability to format documents in an acceptable style and to produce logically organized, grammatically acceptable workplace documents that have been revised to improve ideas, style, organization, and format, as well as proofread and edited for grammar, mechanics, and spelling. (Test timed for one hour.)

A student needs to score an 80 % on the English 1010 exemption exam for exemption credit.

A student may want to review the following textbook before taking the exemption exam: *The Writer's World: Sentences and Paragraphs* 5th edition by Lynne Gaetzand Suneeti Phadke. Pearson Education

By signing this form I am stating I have read and understood the policy regarding the ENGL 1010 exemption examination.

_____ I am not enrolled in ENGL 1010 nor have I taken the ENGL 1010 exemption exam.

Student Signature _____

Date: _____

Exemption exams are available by appointment only. Choose your preferred campus and complete your registration online using the links below:

- Lawrenceville Campus: www.registerblast.com/gtc
- Alpharetta–North Fulton Campus: www.registerblast.com/gtcnfc

