



Policy Source: Gwinnett Tech	Owner: Vice President of Student Affairs; Vice President of Academic Affairs	Effective: 6/2011
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**5.3.15 GT Program Structure: Second Program of Study/Major**

Gwinnett Tech will allow a student to enroll in two different programs concurrently, under the following conditions:

1. A second program of study/major is limited to certificate programs.
2. The student must be in good academic standing and have successfully completed at least one semester in current program of study with no withdrawals and a grade of “C” or better for all courses attempted.
3. The student must receive the approval of the primary (first) major Program Advisor, enrollment advisor, and financial aid director (if a recipient of financial aid) to undertake a second program/major, and the Application for Second Major form is signed and approved by these staff members. Application for Second Major forms may be obtained from an enrollment advisor in the One-Stop Center in Building A.
4. Special exceptions to this procedure may be made upon the recommendation of One-Stop Center staff for those students whose primary (first) major start date will be delayed due to entry date or competitive admissions selection dates.
5. Notice to financial aid recipients: Veterans’ Affairs will not pay for second majors. Pell and HOPE will not pay for second majors for students with associate degree majors.
6. Applications for second major must be submitted and completed by the published deadlines in order to be processed for the beginning of the following term.