



Policy Source: Gwinnett Tech	Owner: Director, Office of Institutional Research and Effectiveness	Effective: 01/2018
Division: Student Affairs	Reviewed: 02/2019, 12/2020 Revised:	

6.9.1 GT Class Climate Access

To ensure privacy and anonymity, OIRE will restrict users' use of Class Climate via secure logins and role-based system access.

Robust user roles limit access to evaluation results so the data is available only to those who need it most. Class Climate users should only log in as ADMIN when that is their designated user level.

User roles and access rights are defined below:

- Instructor/Trainer/Project Account: Does not have system access and can only receive reports with their own surveys and the results therein. Faculty or administrators who teach can never have ADMIN or broader system access.
- Dean, Program Manager, Department Head, and Subunit Administrator: Can view surveys and survey results for their own courses/instructors/subunits. Subunit Administrators and Program Managers, who have authority to create surveys, can NOT create surveys that cannot be reviewed by the administrator and back-up administrators.
- Survey Assessment Specialist: Is the back-up system administrator and has full access rights to execute surveys and to view all subunits surveys, results and data
- Coordinator of Compliance and Assessment: Serves as the back-up system administrator and has full access rights to execute surveys and to view all subunits surveys, results and data
- Director, OIRE: Serves as the system administrator and has full access rights to execute surveys and to view all subunits surveys, results and data.