Level: Gwinnett Tech	Owner: Director of Institutional Research and Effectiveness	Effective: 2009
Division: Student Affairs	Reviewed:3/2015, 2/2019, 12/2020, 2/2026 Revised: 02/2026	

6.9.4 GT   Program Review

The Program Review process at Gwinnett Technical College is an exercise in continual assessment for effectiveness. Effectiveness means that a program or college service division operates adequately to accomplish its purpose and produce at or above its intended result. To best serve the students, the community, and the industries of Gwinnett County, Gwinnett Technical College strives to build and sustain performance excellence. The efficacy of a program area or service division of the College helps Gwinnett Tech meet its mission of anticipating and exceeding its community's educational and workforce training needs.

Program reviews are performed annually, following a three-year rotating cycle regimen. Generally, all of Gwinnett Technical College's academic programs and service departments undergo a full-review, which is then followed by a first-year and second- year follow-up in the subsequent years before the cycle restarts with a full-review.

Academic programs and service departments are divided amongst three groups that are located at three different points in the three-year cycle to reduce the overall volume of programs and departments under full-review in a single academic year.

The full-review process begins with a major data upload by the Office of Institutional Research and Effectiveness (OIRE) to the document directory which is securely housed within Compliance Assist – a web-based software used for Gwinnett Technical College's program review. An assortment of data is made available to program and service directors to use as supporting evidence in their self-evaluation across six core areas. After submitting the review, their direct supervisors (e.g., Deans and VP) perform informal and formal evaluations of their work. A peer review committee composed of faculty and staff from around the College is also utilized to review and judge the self-evaluations. The judgments, comments, and the self-evaluation summary is compiled and submitted to the President to end each year's cycle. All judgments and feeback made by evaluators are logged and archived on the Compliance Assist website.

During first- and second-year follow-ups, academic program and service department directors revisit each of the six core areas to provide any updates concerning their program or department, and to assess their progress towards achieving any stated goals for improvement or revision. However, they are not required to respond to the individual requirements under each core area as they do during a full-review. Their narratives are

logged and archived on the Compliance Assist website, making them available for deans and the Vice-Presidents to review if they choose.