



Policy Source: Gwinnett Tech	Owner: Career Services and Registrar	Effective: 1996
Division: Student Affairs	Reviewed: 3/2019, 2/2026 Revised:	

### **6.6.8 GT      Job Placement**

The Career Services Center provides a comprehensive assortment of job assistance services and resources to students, prospective students, and alumni. These services are designed to integrate career exploration and planning into the student's academic studies that prepares them for advancement into their respective fields of study upon graduation. Students develop extensive knowledge of job-search strategies, as well as a host of skills important to be successful in their career. A full range of student-focused programs and services are offered through the center and online, including individual and group career counseling, interest and aptitude assessments, mock interviews and resume preparation.

Career Services maintains a web-based job posting database, Gwinnett Tech CareerLink, listing internships, full-time and part-time positions for current students and alumni of Gwinnett Technical College. The purpose of this service is to assist students in obtaining employment in their career fields and help meet employment needs of community business and industry. The Registrar's Office collects hiring statistics from employers such as names of students hired and surveys asking graduating students if they are employed in the career field related to their program of study.

The Technical College System of Georgia issues an annual report based on this data bank to inform instructors, administrators, students and the public of the institution's status relative to employment outcomes.